



**BROCKVILLE**  
CITY OF THE 1000 ISLANDS  
**FIRE DEPARTMENT**  
**EMERGENCY 9-1-1**

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**CARBON MONOXIDE ALARM MAINTENANCE INFORMATION**  
**FOR TENANTS AND OCCUPANTS**  
**IN RENTAL UNITS**

The Ontario Fire Code requires that every residential occupancy that contains a fuel burning appliance, fireplace or an attached garage have carbon monoxide alarm/s installed adjacent to each sleeping area and kept in operating condition. If the fuel burning appliance is installed in a service room, a carbon monoxide alarm shall be installed in the service room and adjacent to each sleeping area in each suite that has a common wall or common floor/ceiling assembly with the service room. Your landlord is responsible for installing carbon monoxide alarms and keeping them in working condition, including testing, repairs and replacement as necessary.

**Your residence has been provided with a CARBON MONOXIDE ALARM/S that is:**  
 battery operated     hard wired.     plugged in  
 An approved summary of the main features and the operation of the carbon monoxide alarm has been prepared by the landlord and is attached or the landlord has provided you with a copy of the carbon monoxide alarm manufacturer's maintenance instructions as required by law.

A tenant of a rental dwelling unit shall notify the landlord as soon as they become aware that:  
 (a) a carbon monoxide alarm in the unit is disconnected,  
 (b) a carbon monoxide alarm in the unit is not operating, or  
 (c) the operation of a carbon monoxide alarm in the unit is impaired.

For your protection, you are encouraged to take part in ensuring that the carbon monoxide alarms are operational and to co-operate with the landlord in carrying out the necessary testing and maintenance. The landlord should replace the battery at least once a year, where applicable.

**Here are some steps that you as a tenant can take:**

**To keep your alarm in good working order, you must follow these steps:**

- **Test the alarm once a week by pressing the Test/Reset button.**
- **Vacuum the alarm cover once a month to remove accumulated dust.**
- **Never use detergents or solvents to clean the alarm. Chemicals can permanently damage or temporarily contaminate the sensor.**
- **Avoid spraying air fresheners, hair spray, paint or other aerosols near the alarm.**
- **Do not paint the unit. Paint will seal the vents and interfere with proper sensor operation.**

**Move the CO Alarm to a remote location, to prevent possible damage or contamination of the sensor, prior to performing any of the following:**

- **Staining or stripping floors or furniture, painting or wall-papering**
- **Using aerosols or adhesives**

**WARNING: Reinstall the CO Alarm as soon as possible to assure continuous protection.**

Revised Feb 2016

The Fire Code specifies that **"No person shall disable a carbon monoxide alarm"**. A tenant or any other person who disables a carbon monoxide alarm is guilty of a provincial offence and may be subject to a fine, imprisonment or both.

***If you have serious concerns about the operability of your carbon monoxide alarm or any other fire safety matters in your building contact your local fire department.***